

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
September 27, 2016, 2016  
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Tuesday, September 27, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director and Bev Small-Recording Secretary.

**EXECUTIVE SESSION:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Tuesday September 27, 2016 from 3:30 p.m. to 3:55 p.m. to discuss personnel, litigation and real property matters.

**VISITORS TIME:**

1. Chris Koop, 5373 Butler Street, Pittsburgh, Public Affairs for Sunoco Pipeline, presented required update information on the Houston Tank Farm. He stated that they are at 65% completion and are requesting the Township to permit Sunoco's addition of a second welding shift for a time-reference period to complete tank construction.
  - a. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the addition of a second shift between the hours of 7:00 p.m. and 3:00 a.m., consistent with terms of prior authorization. All Supervisors voted yes. The motion carried.
2. William Smith of Tetra Tech inquired regarding the status of the Stormwater consistency letter needed for the H.O.P. application.

**DEVELOPERS TIME:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Arden Farms Lot 503 Simple Subdivision as recommended by the Chartiers Township Planning Commission at their meeting of September 20, 2016 and conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated September 21, 2016. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Woods Edge Simple Subdivision as recommended by the Chartiers Township Planning Commission at their meeting of September 20, 2016 and conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated September 21, 2016. All Supervisors voted yes. The motion carried.

3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to table the Subdivision and Land Development modification requests of Arabian Meadows with an extension up to November 1, 2106. All Supervisors voted yes. The motion carried.

#### **STAFF REPORTS:**

Reports were accepted as submitted

#### **SUPERVISOR REPORTS:**

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

#### **APPROVAL OF MINUTES:**

1. A motion was made by Mr. Marcischak and seconded by Mr. Kiehl to approve the Board of Supervisors Meeting Minutes of the Workshop Meeting of August 9, 2016 and the Regular Meeting of August 23, 2016 as presented. All Supervisors voted yes. The motion carried.

#### **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to apply for 2017 LSA Grant funds for the Allison Parkette Improvements and adopt Resolution R-16-2016 accordingly. All Supervisors voted yes. The motion carried.

#### **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Chartiers Township 2016 Minimal Municipal Obligation of \$52,004 for the Non-Uniformed Pension Plan, the Chartiers Township Service Employees Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer and the Township manager. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Chartiers Township 2016 Minimal Municipal Obligation of \$282,113 for the Uniformed Pension Plan, the Chartiers Township Police Pension Fund, pursuant to requirements of the Pennsylvania Act 205 of 1984 as recommended by the Chief Administrative Officer/Township manager. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #31380-31403: \$87,133.23; Light/ Hydrant Fund: Check #1559: \$5,376.90; Sewer Fund: Checks #2988-2991: \$11,615.10; Capital Reserve Fund: Checks #1156-1159: \$2,376.11; Local Services Tax Fund: Check #1143: \$1,095.40; Midland Sewer Fund: Check # 1065; \$670.00; CTCC Operating Fund: Checks #1341-1344: \$1,885.59; Act 13 Impact fee Fund: Check # 1108: \$11,800.80; Total All Funds: \$121,953.13.) All Supervisors voted yes. The motion carried.

## DISCUSSION ITEMS:

1. McClane Farms Road Sewer Project – Mr. Slagle distributed drawings targeting location of sewers along with list of names included in the current phase. Planning is in process to secure right-of-way access.
2. Route 18 Debt Bifurcation – Mrs. Noble is continuing to work with Canton to divest funds by calculating the balance of the account and how that will be divided.
3. South Strabane Sewer Agreement – Mr. Liekar has not yet received a response from South Strabane’s Solicitor or from WEWJA to finalize this matter.
4. Ballfield Development – Mr. Jeffries met with a contractor to review design to complete the crowning of the field and advised that he Mrs. Noble and Mr. Brozovich have all requested quotes from a total of contractors for two months and this is the only quote received. The Solicitor advised that documentation of seeking three bids and only one responded, allows for movement to act on the project.
  - a. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to award the ballfield grading project to Plavchak Construction for an amount not to exceed \$15,000.00. All Supervisors voted yes. The motion carried.
5. Community Center Repairs – Hervol Construction is continuing with the necessary interior repairs including the expansion joint failure.
6. Community Center Generator – Mrs. Noble reported that Schultz Electric will be starting the installation of the generator within the week. They will coordinate with Mr. Brozovich to work around the Center’s schedule for the least disruption.
7. Community Center Fall Programming Requests – Mrs. Noble reported on the Parks and Recreation Director’s request to consider hiring Noelle Mohr to assist with Children’s Programming for Chartiers-Houston In-Service Days, beginning Friday, October 7, 2016. Approval to hire additional staff may be requested pending increase in enrollment.
  - b. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to hire Noelle Mohr at the rate of \$12.00 per hour for the October In-Service Day. All Supervisors voted yes. The motion carried.
8. Midland Sewer Project Update – The Township Manager forwarded the list of those residents who are not tapped in or not in compliance as of the September 15, 2016 deadline. Mr. Liekar will have the letters out to the residents and the Magistrate prior to the next meeting. Discussion ensued regarding the restoration process as well as considerations for a minimum fee and operating and maintenance charge throughout the system.

9. Hagerman's Bar Restoration Complaint – Mr. Liekar presented his recommendations for both the Township's involvement and Mr. Hagerman's resolution with the Contractor.
10. Moninger Roads – Mrs. Noble reported that no response has been received to date from the Developer following Mr. Liekar's letter and copy of plans to Mr. Wetzel and copied the Township Manager.
11. Linda Lane Road Status – Mrs. Noble will draft a letter to the effected residents that the portion beyond West Country Barn Road is not a Township Road.
12. Griffith Lane Condition – Mr. Jeffries reported that the ditching and slope to grade for water drainage is completed. .
13. CBDG Grants – Mr. Liekar is waiting for the prioritized list from Mr. Stockton to proceed with demolition process.
14. McConnell's Mill Slip – Mrs. Noble signed the Right of Entry for the DEP to proceed with the drilling along the shoulder.
15. Stormwater Issues - Adlin Avenue Swale – The Township Engineer reviewed the issues and evaluation toward resolution. Mr. Liekar recommended the Township seek Right of Way entry to resolve the situation.
  - c. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize the Township Solicitor to acquire Right of Ways from the residents on the Adlin Avenue Swale to permit the Township reestablish the Swale and maintain it. All Supervisors voted yes. The motion carried.
16. 2016 Road Paving Status Update – Mr. Slagle stated that Victor Paving has not responded to his request for their quantities as well as completing repairs at the building.
17. 2015 Sewer Rehab Update – Mr. Slagle reported that the project is complete with the exception of taking care of a tree on a resident's property and the undulation of the lawn on another resident's property.
18. Parking Lot Line Painting – Mr. Jeffries notified the contractor and they will complete the line painting as soon as weather conditions are favorable.
19. Rescheduling the November Workshop Meeting – A motion was made by Mr. Alterio and seconded by Mr. Marcischak to reschedule the Workshop Meeting on Monday, November 7, 2016 at 4:00 p.m. due to a conflict at the community center as previously approved venue for the November workshop. All Supervisors voted yes. The motion carried.

20. Trolley Museum LSA Support Letter – The request was withdrawn at this time.
21. Subdivision and Land Development Process – Mrs. Noble clarified that modifications need to allow for combined preliminary and final plans for smaller developments with no public infrastructure only and the general Township procedure should be a two-phased, Preliminary Approval, followed by a separate Final Approval.

## **PUBLIC COMMENTS**

Jonie Tomor of Adlin Avenue expressed her appreciation and confirmed what the Board presented during the meeting in terms of resolution for the Swale.

Ray Hagerman of 423 North Main Street, Houston confirmed his understanding of the restoration process as indicated by the Township Solicitor during the earlier discussion.

## **ADJOURNMENT:**

The meeting adjourned at 5:20 p.m.

---

John M. Marcischak  
Secretary

Bev Small, Recording Secretary